Uniadrion and Forum AIC present

WB Informative workshops - 10:30/11:00h (CEST)

Western Balkanship
CREATE YOUR FUTURE

INFORMATIVE WORKSHOPS

26-27 OCTOBER 2023
1. Who we are – Project Partners
2. Objectives and goals
3. Project timeline and structure
4. Eligibility
5. Financial Support
PARTNERS

Transnational, non-profit association

Network of Adriatic & Ionian Universities

Objectives: strengthen the synergies and opportunities for the progress of culture, science, training, and research of the Adriatic and Ionian area

Main stakeholders of the EUSAIR strategy in direct synergy with Permanent Secretariat of the Adriatic Ionian Initiative (AII) an the other 2 Fora of Civil Society: Forum AIC and FAIC.

Transnational, non-profit association

Network of Adriatic & Ionian Chambers of Commerce

Objectives: strengthen the synergies and opportunities for socio-economic development of the Adriatic and Ionian area

Main stakeholders of the EUSAIR strategy in direct synergy with Permanent Secretariat of the Adriatic Ionian Initiative (AII) an the other 2 Fora of Civil Society: UniAdrion and FAIC.
OBJECTIVES and GOALS

- strengthening international cooperation between countries
- promoting structured internship mobility
- creating new employment opportunities for university students
- providing companies with specialized personnel
- increasing the economic development of the area
How to participate?

1st PHASE: pre-departure

APPLICATIONS SUBMISSION
ACCEPTANCE FROM HOST ORGANIZATION
DRAFTING OF THE TRAINING PROJECT
PRE-DEPARTURE TRAINING

Start of the internship!
1. APPLICATIONS SUBMISSION

Subject of the application email: “Application_Name Surname_University of provenance”
to the email address: western-balkanship@aii-ps.org.

STEPS TO BE TAKEN:

1. Identify the host institution: it must have its operational headquarters in one of the countries participating in the program; either you consult the “Receiving Organizations” list in the annexes section or you independently search for an eligible entity;

2. Documents to be submitted:
   - “Registration Form” (form A) that you can find in the attachments section, completed with 3 host institution options
   - Curriculum Vitae
   - Copy of a valid identification document
2. ACCEPTANCE FROM HOST ORGANIZATION

Document to be submitted:

- “Acceptance Letter”

Once contacts with the host institution have been made and the mobility period has been officialised, the student must send the “Acceptance Letter” (form B) duly completed and signed by the legal representative and the tutor of the host institution to the email address western-balkanship@aii-ps.org with the subject "Acceptance letter_Student surname_Host institution name_Host institution country".
3. DRAFTING OF THE TRAINING PROJECT (CROSS-BORDER MOBILITY TRAINING PROJECT)

Agreement between student, host institution and university regarding the mobility period, monthly activities and expected results

Document to be submitted:

- “Cross-border Mobility training project”

The student together with the host institution will collaborate in the drafting of the training project; the document must be signed by the student, the host institution and the University to which the student belongs and sent to the email address western-balkanship@aii-ps.org with the subject "Cross-border Mobility Training project_Name Surname student_name host institution_Country host institution".

How to participate?
1st PHASE: pre-departure

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4. PRE-DEPARTURE TRAINING

Mandatory online training session via video lessons on EUSAIR and other fundamental topics

Topics:

- What is the Adriatic–Ionian Initiative and the EUSAIR (European Strategy for the Adriatic and Ionian Region);
- Which are the main stakeholders in the area: Forum AIC (Forum of the Chambers of Commerce of the Adriatic and Ionian), UniAdrion (Association of the Universities of the Adriatic and Ionian) and FAIC (Forum of the Cities of the Adriatic and Ionian);
- Projects selected as good practices;
- European integration of the Western Balkans.
How to participate?

2nd PHASE: during and after the mobility

ARRIVAL AT THE HOST INSTITUTION AND START OF THE MOBILITY
MONTHLY ATTENDANCE REGISTER
CONCLUSION OF THE CROSS-BORDER MOBILITY

End of the Internship!
1. ARRIVAL AT THE HOST INSTITUTION AND START OF THE MOBILITY

The student must have the "Arrival Form" (Form E) completed and signed by his/her tutor at the host institution and send it; it is necessary in order to receive the first amount of the scholarship.

Document to be submitted:

- “Arrival Form”

On the starting day of the cross-border mobility, the student must have completed and signed the form by his/her tutor at the host institution and send it to the email address western-balkanship@aii-ps.org with the subject "Arrival Form_Name Surname student_Host institution_host institution country"
2. MONTHLY ATTENDANCE REGISTER

Document to be submitted:

- “Monthly Attendance Register”

The student and the host institution must duly fill this doc in which are indicated:
  - working hours,
  - photos of the workplace
  - a brief summary report of the related activities carried out

The document must be sent monthly until the end of the mobility to the email address western-balkanship@aii-ps.org with the subject "Monthly attendance register_month_Name Surname student_Host institution_host institution country" and it will be shared with the sending University. The aforementioned document is essential both from a communicative point of view of the project and for the final report.
3. CONCLUSION OF THE CROSS-BORDER MOBILITY

The host institution must complete and sign the "Cross-border mobility Completion Statement" (Form G) that will be sent by the intern, with the signature of the University of belonging.

Documents to be submitted:

- "Cross-border mobility Completion Statement”
  to the email address western-balkanshipto@aii-ps.org with the subject
  "Cross-border Mobility Completion Statement_Name Surname student_Host institution_host country";

- "Evaluation questionnaire" (Form H–I) to be filled out by the student and Hosting Institution

- “Monthly Attendance Register” Final check

Without the aforementioned documents, the mobility cannot be considered concluded and the student will NOT be able to receive the second tranche of the financial support.
The candidate will be considered eligible based on the following criteria:

- Be between the age of 18 and 35;
- Enrolled at a UniAdrion partner university;

The geographical balance of countries will be taken into account:

- *Approximately 1 (one) place* will be made available for each University belonging to the UniAdrion Association,
- The scholarships will be assigned *in order of time of arrival of the acceptance documentation* by the host entity.
- Particular cases will be analyzed individually by the implementing partners.
**FINANCIAL SUPPORT**

Mobility is funded to partly contribute to the expenses that will occur by the student during the stay and **will be provided in two tranches** on the basis of the Erasmus+ model.

Financial assistance depends on the **country** where the mobility takes place, detailed in the following table:

<table>
<thead>
<tr>
<th>Countries where the mobility will take place</th>
<th>Monthly amounts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albania</td>
<td>€ 350.00</td>
</tr>
<tr>
<td>Bosnia and Herzegovina</td>
<td>€ 350.00</td>
</tr>
<tr>
<td>Croatia</td>
<td>€ 400.00</td>
</tr>
<tr>
<td>Greece</td>
<td>€ 400.00</td>
</tr>
<tr>
<td>Italy and San Marino</td>
<td>€ 600.00</td>
</tr>
<tr>
<td>Montenegro</td>
<td>€ 350.00</td>
</tr>
<tr>
<td>North Macedonia</td>
<td>€ 350.00</td>
</tr>
<tr>
<td>Serbia</td>
<td>€ 350.00</td>
</tr>
<tr>
<td>Slovenia</td>
<td>€ 400.00</td>
</tr>
</tbody>
</table>

The delivery of the financial support can **ONLY be made to an account with the student data**, therefore, verify the correctness of the bank details in the "Financial Agreement" (Form D) signed.
The payment of the amount will be made in two instalments:

1. The **1st tranche**, equal to 70% of the total amount of the financial contribution due **will be credited after receipt by the implementing partners of the "Arrival Form" (Form E)** duly completed and signed by the host entity;

2. The **final tranche**, adjusted according to the **actual days of stay abroad**, will be **credited upon return** from the mobility program, **upon presentation of the “Cross-Border Completion Statement” (Form G) and the "Evaluation Questionnaire" completed by the student (Form H).**
THANK YOU FOR YOUR ATTENTION!

CONTACTS

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START OF THE MOBILITY:
max. 31 May 2024